

# Leadership Committee Minutes

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## Date and Time

Thursday, April 10<sup>th</sup>, 2013, 3:00pm-4:00pm

## Location

Bridge Café, 1117 Elm Street, Manchester

## Attendees

Cathy Kuhn

David Carroll

Elise Annunziata

Mary Sliney

Susan Howland

Erik Wirkkala

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## ESG Written Standards

On Friday, April 11<sup>th</sup>, the city will release its Action Plan in which proposals on how to spend ESG and CDBG funds will be laid out

- This year the city and ESG recipients must agree on a shared set of written standards and policies and procedures governing how to administer ESG funds, including eligibility criteria, monitoring, etc.
- Manchester's ESG standards will be loosely modeled after those for NH, but will need some customization
- Elise said that she would like to form four small workgroups to come up with standards for the four eligible uses of ESG: Outreach, Emergency Shelter, Rapid Re-housing and Prevention.
  - We hope to partner with the MCoC agencies to make these decisions, as well as pull in other, non-CoC affiliated community partners if needed
    - We may want to include Manchester Welfare Dept., for example
- At next week's General Assembly meeting, Elise will make the announcement that we're trying to assemble these four workgroups, then I (MCoC Coordinator) will follow up via e-mail to make the arrangements

## 10 Year Plan Follow Up

- After following up and assessing progress toward Manchester's 10 Year Plan to End Homelessness, one notable figure is that we increased our Chronically Homeless beds from 20 to 87 in the last several years
  - The prospect of increasing Housing First beds remains popular yet controversial
    - Such a program would require funding we currently do not have
    - Elise reported that the city does have money through HOME for two Housing First units, if the budget is, in fact, approved
    - The city would still need to work out the details around how exactly to administer these projects
    - Dave indicated that while Housing First would require intensive outreach efforts, he believes that such a capacity is already in place in Manchester
      - We have also looked into Vulnerability Indexes, which we would need to prioritize individuals for Housing First
        - The prevailing tool may only be used by members of the 100,000 Homes Campaign, which is expensive and somewhat complicated to join
          - As the Coordinated Assessment System is established, an original VI tool will likely be included
          - Dave also suggested two spotlights on: [PATH](#) (Projects for Assistance in Transition from Homelessness) and [Housing First](#)

- Community stakeholders did not provide much additional feedback, the exception being Bill Sullivan from Do You Know Him? Ministries
  - He indicated that by his estimates, addiction accounts for approximately 70% of the causes of homelessness in the city
  - He is concerned that Manchester does not have a Social Security rep payee, as many other cities do
  - He would also like to see a more collaborative relationship between the local community of faith based agencies and our publically-funded CoC members
    - We will plan an informal meeting, possibly a pot-luck style event, where these two groups can get together and discuss ways we can work together more closely
    - Elise will reach out to an individual at her church, Grace Episcopalian, about the possibility of using their facility to host this event

### **Bylaw Amendment to Include Homeless or Formerly Homeless Person on Leadership Board**

- CoCs are required to include at least one homeless or formerly homeless individual on their leadership boards by the end of August, 2014.
  - We must include an amendment in our bylaws spelling this requirement out as well as providing details on choosing this person
  - Some options for choosing candidates include current MCoC members who used to be homeless, New Horizons alumni, and Granite Leaders graduates
    - We will likely go with someone from Granite Leaders
    - It may be best to make this an appointed position
      - Cathy will refer some interested parties from Granite Leaders to Homeless Liaison Committee, and based on Homeless Liaison’s recommendation, the Leadership Committee will likely make the appointment
    - I (MCoC Coordinator) will draft the language of the amendment and hopefully we can vote on this at May’s General Assembly meeting

**The next Leadership Committee meeting will be Thursday, 5/8/14 at the Bridge Café.**

### **Minutes Prepared By**

Erik Wirkkala

Manchester Continuum of Care Coordinator, VISTA