

Leadership Committee Minutes

Date and Time

Thursday, December 19th, 2013, 3:00pm-4:00pm

Location

434 Lake Ave. 4th Floor

Attendees

Susan Howland	Mary Sliney	Ed Orlowski	Elise Annunziata	Cathy Kuhn
Mark Stokes	Dave Carroll	Stacey Lazzar	Rich Doyle	Erik Wirkkala

This special meeting was held after December’s General Assembly to give an opportunity for Leadership Committee and CoC funded agencies to discuss project scores and decide how to place projects and/or portions of projects into Tier 2.

- Mary pointed out that we cannot change our program measures or individual scores but these comments and narratives can inform and influence both Leadership and Peer Review’s decision about tiering and ranking
- Have this information ready for Peer Review’s meeting during the week of January 6th.

1. What was the timeframe considered when scoring these projects?

- Each project was scored on data within the most current APR, so the current grant year was the timeframe
- CFS and Helping Hands indicated that they are positive that the next APRs for the same projects will report much better outcomes than in the current ones

2. CFS was asked why their average occupancy rate for Pine St. TH was 42%

- This low occupancy rate was due to the fact that many of the units house expecting mothers who need two beds in one unit but must leave one bed empty for a portion of their stay
 - For Peer Review Ed will provide the exact number of such units
- CFS only drew down 83% of their most recent HUD funds due to requesting too much for leasing costs
 - They have since reallocated these funds and are on track to spend 100% of their current grant

3. Helping Hands indicated that their Gendron House project can easily meet the environmental standards of a PSH project with a few simple renovations, i.e. installing an emergency fire door

- They are applying for the reallocation funds forfeited by SNHS and likely to be put into Tier 2, for this purpose.
- Safe Havens cannot legally designate beds for CH.
 - They lose Population Served points for this reason.
- Helping Hands has also experienced a transition in leadership recently which negatively affected their CoC Participation score
- Finally, Safe Havens also loses Outcomes points because they did not move many people on to permanent housing
 - People stay for relatively lengthy amounts of time, resulting in low rates of moving residents on to permanent housing

4. Liberty House indicated that their performance measures have been improving steadily since July
- They lost points for not moving people on to permanent housing because many of their residents who have the highest barriers to employment move on to Harbor Homes' Somerville St. TH units
 - They do not use Housing First, which goes against HUD's priorities but is conducive to Liberty House's values
 - They require residents to maintain sobriety and deviating from or lessening that requirement would compromise the success of many of their residents
5. FIT's PHP IV received a low score for Measurements because of low employment rates among participants.
- This project houses people with co-occurring substance abuse and mental illness and therefore, residents have high barriers to employment
 - FIT's PHP VI has a low score for Housing Stability because they experienced high turnover over this past year resulting in PSH units reporting short lengths of stay

Leadership and funded agencies did not have any further questions for each other, so Leadership moved on to the Tiering process (minutes below).

We must place \$64,168 in Tier 2

- After some discussion of new or reallocated projects without data to score, it was decided that they should be placed in Tier 1 in order to allow them to begin operating and reporting data
- Peer Review considers the overall performance and history of the organizations applying to renew projects not yet reporting data on APRs
 - Agencies should be ready to explain these outlier projects to Peer Review
- The \$36,547 for which SNHS is no longer applying will be up for reallocation to any agency applying for it for a PSH for CH or RRH for families
- Leadership, however, decided that this project should be placed in Tier 2.
 - If, by chance, HUD recaptures enough funds to create any Tier 2 projects, this new project could be funded but this is unlikely
- We now still must account for \$27,621 to be reallocated from projects and placed into Tier 2

After some discussion about exactly how to reallocate these funds, the following was decided.

\$12,000 will come from CFS' Pine St. TH

\$7,810 will come from Helping Hands' Safe Haven

\$7,811 will come from Liberty House

- Susan will notify the agencies of this decision on Friday.
- We will also announce that the \$27,621 to be reallocated to Tier 2 may still be applied for in the off chance that HUD recaptures enough to fund some Tier 2 projects.
- Peer Review will ultimately rank and order projects in two weeks, determining which project will be the first project in Tier 2.

Minutes Prepared By

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