

Leadership Committee Minutes

Date and Time

Thursday, December 12th, 2013, 3:00pm-4:00pm

Location

Bridge Café, 1117 Elm Street, Manchester

Attendees

Cathy Kuhn

David Carroll

Elise Annunziata

Mark Stokes

Mary Sliney

Susan Howland

Erik Wirkkala

2013 NOFA Scoring and Ranking

- Mark and I have reviewed all renewal projects' most recent APRs and scored them based on HUD's program priorities
- I distributed the results of this scoring process, including an outline with details about each project's score on each measure and a list of each project's rank relative to the others
 - Some of the projects received exceptionally low scores because of extenuating circumstances
 - HMIS and SSO projects cannot be scored with the same criteria as other projects
 - Some projects have not yet begun their contracts and cannot report data in their APR
 - Other scores were explained to the committee
- In the future, the collaborative applicant will create a system to monitor APRs before they are released and provide technical assistance if needed

The 5% that must be placed in Tier 2, making those funds more susceptible to being cut if HUD does not have sufficient funding for all projects amounts to \$64,168.

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 - SNHS has decided not to reapply for their SSO project accounting for \$36,547 of the amount to be placed in Tier 2
 - We still need to decide how to make up the other \$27,621
 - This means reallocating \$27,621 from one or more projects and putting it in Tier 2
- Peer Review prefers that Leadership Committee Tier the projects and they will just place them in order of rank within each tier.
 - Peer Review will meet to do this during the week of January 6th
- Susan will call each agency and ask about a few measures on which projects scored poorly.
- Immediately after our 12/19 General Assembly meeting The Leadership Committee will meet with the funded agencies to address these projects before tiering.
- After this, The Leadership Committee will make the decision of what to reallocate and place in Tier 2

The next Leadership Committee meeting will be Thursday, 1/9/13 at the Bridge Café.

Minutes Prepared By

Erik Wirkkala

Manchester Continuum of Care Coordinator, VISTA



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