

Point-in-Time Count Committee Minutes

Date and Time

Thursday, December 5th at 2:00 p.m.

Location

FIT's Family Willows 161 South Beech St., Manchester

Attendees

Kyle Beaulieu	Mark Stokes	Kristina Riera	Beth Grady	Angela Roberts
Stephanie Roy	Ana Pancine	Alyssa Gagne	Miles Pendry	Erik Wirkkala

Date of the Count

- The PIT must be in the last ten days of January; either the 23rd or 29th.
- **We will hold ours Wed. Jan. 29th.**

Changes to the 2014 PIT Count

HIC Changes

A. To better align program components with the CoC Program interim rule, permanent housing (PH) has been added as a program component. Permanent supportive housing (PSH) and rapid re-housing (RRH) will be distinct categories under the permanent housing component.

B. For purposes of the HIC, CoCs should only count rapid re-housing (RRH) beds and units for which rental assistance from any source is being provided on the night of the count.

C. CoCs that have one of the 23 Rapid Re-housing Demonstration (RRHD) projects, funded in the FY2008 CoC Competition, the CoC should identify the Project Type as DEM.

D. CoCs will need to identify the number of beds within projects that are dedicated to veterans and youth. For dedicated youth beds, CoCs need to indicate the age group that the beds are dedicated to serve (i.e., only children under 18, only persons 18 to 24, or persons up to 24). CoCs will not need to identify whether projects target veterans, per Target Population B, since identifying the number of beds dedicated to veterans serves the same purpose and provides more precise information about project targeting.

- SSVF-RRH Vouchers will be counted as veteran-designated beds
- We will need to know the number of VASH vouchers by town
 - Kristina can send Beth the spreadsheet containing that information and Beth can provide a VASH count by town
 - We will need to change out survey to specify vet-reserved and youth-reserved under “Total Number of Beds”

PIT Changes

A. CoCs will be required to report race, ethnicity, and gender data for all persons counted.

- We will need to change our survey to include race, ethnicity and gender fields for children
 - We will report transgender persons as whichever they identify as

B. CoCs will be required to report population data for veteran households. Because CoCs are reporting the population data for veteran households the veteran subpopulation requirements have been removed.

C. The term “disability” has been added to Appendix B and the subpopulation categories for “chronic substance abuse” and “severely mentally ill” have been revised.

D. The sum total number of persons reported in emergency shelter, Safe Havens, and transitional housing projects in the PIT fields of the HIC will be required to match the sum total of sheltered persons reported in the PIT count.

E. CoCs that have RRHD projects should not include persons in those projects in the PIT count.

Changes to the Survey

- How should we report this new data for each person, including veterans and children?
 - There were several methods suggested, including: line-by-line, with each individual, including children, on their own line with a blank line separating each “household”, assigning each household an indicator number, etc.
 - We decided to simply put each person, even children, on his or her own line
 - A blank line will separate each “household”
- The term “disability” has been added to subpopulation data
- “Chronic substance abuse” and “severe mental illness” definitions have been revised to include the criteria that they must also meet the definition of “disability” as related to these conditions
- We now must provide an address for each service site.
- Subpopulation data reported should be limited to adults unless the persons being surveyed are from a chronically homeless family, in which case we will need subpopulation data from children as well.
 - For this, we will use the race/ethnicity categories used in HMIS
 - We will actually collect this data for all persons, and just not report all subpopulation data for non-CH children

Training and Webinar

- Kyle and I will be hosting a training webinar at 1:00p.m. Jan. 8th. with guidance for everyone helping with this year’s PIT Count.
- Register here: <http://www.anymeeting.com/PIID=EA51DD81884D30>

Reporting Hotel/Motel Vouchers in HDX

- Persons indicating they were staying in a hotel/motel paid for with a voucher or other subsidy at the date of the Count will be counted as “unsheltered” as we cannot verify how that room was paid for.

This State PIT Committee will not meet again before the count on the 29th but will have a follow-up meeting after the data is collected.

Minutes Prepared By

Erik Wirkkala, VISTA

Manchester Continuum of Care, Coordinator