

NH Point-in-Time Count Committee Minutes

Date and Time

Thursday, March 7th, 2013, 11:00AM-12:00PM

Location

Families in Transition, Family Willows, 161 S. Beech St., Manchester, NH

Attendees

Katie Simpson	Kyle Beaulieu	Miles Pendry
Kristina Riera	Mark Stokes	Wendy LeBlanc

General Discussion & Feedback

- The MCoC is discussing possibly not doing the unsheltered count next year.
 - We think we might be duplicating the unsheltered individuals when they access services during the day.
 - We could focus on only certain areas next year.
 - The outreach workers do a pre-count and lead the groups during the unsheltered count.
 - We ended up counting 40-50 people in the unsheltered count this year.
- There was trouble counting people in cars this year.
 - There were many more people in cars than in the past.
 - How do we count the people staying in cars?
 - How many people do we count in each car?
- GNCoC may do a similar unsheltered count next year.
- The numbers are up from last year.
 - Doubled-up numbers are way up from previous years.
- Once the numbers are official Kristina will email us and let us know.

Changes for Next Year

- GNCoC is not going to pull from HMIS next year.
 - They will use the same data sheet as the rest of the state.
 - It is too complicated and tedious otherwise.

Surveys

- The paper form surveys list numbers 1-6, but there are only 5 questions.
- Next year we should include something on the forms to check if no people were encountered.
 - That way there is no confusion when people are turning in blank forms.
- What should we do about people choosing the wrong forms?
 - We will rename them Non-Housed, Housing, and General Intake (instead of Type 1, Type 2, etc.).
- The codes on the surveys were very helpful.
- We did have problems with people putting the wrong CoC on their surveys.
- On the General Intake forms people marked themselves as staying in emergency shelters or transitional housing when they were not.
 - We ended up counting them as doubled-up.
- We didn't send out a survey asking participating agencies what they thought of the PIT Count overall.
 - Should we do this next year?

- No need – people will provide feedback when necessary.

Training Webinar

- There were no issues or complaints about the training webinar.
- It would be interesting to find out how many people watched the webinar once it was archived.

Items for Next Year

- Let's stick to the same timeline next year.
- We will have our first “early preparations” meeting in August.
 - In June, Katie will send out a Doodle to schedule the meeting.

Housing Inventory Chart

- What do we do about the VASH beds on the HIC?
 - Very few are entered into HMIS.
 - Harbor Homes Somerville will be entered into HMIS.
 - The VA isn't allowed to enter client data into HMIS.
 - We need someone from the VA involved in these meetings.
 - We could possibly recruit Tracey Noonan to attend.
 - Is there someone at the HUD office we could ask about this?
 - Kristina could try to recruit someone to attend our next meeting.
 - We could offer to do a teleconference if that is more convenient.

Minutes Prepared By

Katie Simpson
Manchester Continuum of Care, VISTA