

# NH Point-in-Time Count Committee Minutes

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## Date and Time

Tuesday, November 14<sup>th</sup>, 2012 11:00AM-12:00PM

## Location

Families in Transition, Family Willows, 161 S. Beech St., Manchester, NH

## Attendees

Katie Simpson	Kyle Beaulieu	Miles Pendry	Samantha	Wendy LeBlanc
Kristina Riera	Mark Stokes	Rick Cricenti	Brend	

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## Changes to HIC/PIT

- Katie will email the group HIC/PIT Guidance.
- The HPRP program is over.
- They are adding Rapid Rehousing (RRH) Provider Program.
  - Guidance needs to be provided to the agencies in which this affects.
  - Kyle will send a question to the helpdesk to clarify RRH.
- A column was added to the survey for anyone checking “Under Development” to provide their expected start date.
- Total number of sheltered persons on the HIC is required to equal the total number of sheltered persons counted in the PIT.
- CoCs now need to report the number of persons in a household (sheltered and unsheltered) by age category (18-under, 18-24, 24-older).
  - We could ask for full date of birth, however, that might cause a confidentiality problem.
  - The survey will now have added columns with these age categories.
- We will no longer need to report number of unaccompanied children as a subpopulation.
- CoCs will be required to report the number of sheltered and unsheltered persons in the following subpopulation categories: chronically homeless individuals, chronically homeless families, veterans, severely mentally ill, chronic substance abusers, and persons with HIV/AIDS.
- We are also now required to report the number of sheltered and unsheltered female veterans.
- In addition, they are asking us to report and explain PIT counting methodologies used for sheltered and unsheltered counts.

## Surveys

- Housing Type #2 (Emergency Shelters, Transitional Housing, Safe Havens):
  - Those selecting “Under Development” will now be able to provide a starting date.
  - There will be a question for programs entering its clients’ data into HMIS.
    - Available answers will be “Yes, all,” “Yes, some,” and “No, none.”
  - Kyle has added letters and numbers to each question, so they are more easily identifiable.
    - You now can click for Guidance on a letter/number, and it will take you to a separate tab to read.
  - Age categories have been added to the surveys.
    - Kyle will work on clarifying what age is considered an adult.
  - A female Veterans category has been added.
  - There is now an Instant Results Tab that will automatically calculate things for the user.
  - A question has also been added that specifies which shelter, safe haven, etc.

- General Intakes:
  - Almost every agency should fill these out.
    - This includes all the clients they see the day of the Count.
- Housing Type #1 (Permanent Supportive Housing, RRH):
  - A question has been added asking if programs receive funding from the VA.
- Paper Surveys:
  - The age categories and female Veteran questions have been added.

### **Reminders and Updates**

- The training webinar is Jan. 9<sup>th</sup> at 2:00pm.
- The Dec. 11<sup>th</sup> Statewide PIT meeting has been canceled.

### **Minutes Prepared By**

Katie Simpson

Manchester Continuum of Care, VISTA