

# Data Collection Committee Minutes

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## Date and Time

Thursday, November 15<sup>th</sup>, 2012 11:00AM-12:00PM

## Location

Federal Building, 275 Chestnut Street, Manchester, NH, 5<sup>th</sup> Floor, GSA Conference Room

## Attendees

|               |               |                |              |
|---------------|---------------|----------------|--------------|
| Casey Krafton | Kyle Beaulieu | Mary Sliney    | Mike Drago   |
| Cathy Kuhn    | Mark Stokes   | Ed Orlowski    | Shane Fisher |
| Katie Simpson | Susan Howland | Greg Schnieder |              |

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## October Minutes Accepted.

### Peer Review Committee

- This year all projects must be ranked.
  - There must be a set of criteria for scoring these projects.
    - Is this Peer Review's responsibility to come up with?
- Kyle handed out a calendar of NOFA/Peer Review Committee deadlines.
  - Peer Review should meet 19<sup>th</sup>-21<sup>st</sup> to review and rank the projects.
  - By 31<sup>st</sup> we need to announce accept or reject of the projects, and provide written notices.
- The Peer Review Committee needs to be informed to read the NOFA.
- All NOFA related documents need to be posted on the MCoC website.
  - If asked for, we must be able to provide it in different languages.
- Susan will reach out to the Peer Review Committee.
  - Kyle will pull out the relevant parts of the NOFA for Susan to pass along to the committee.

### NOFA

- It appears there will be a cut this year.
  - CoCs could take a 3.5% cut across the board.
  - HUD approved a 2% increase in admin.
  - This year we're being asked to rank a project in to Tier 2.
    - We could place CoC planning funds in to Tier 2 to save other projects some funding.
    - Appears to be over \$18,000 worth of projects that would need to be placed in Tier 2.
      - If the CoC scores high enough and there is money available we could still get the funds for the Tier 2 project.
      - If funds are not available, it is unclear whether the entire project will be cut or just the \$18,000.

### HUD Objectives

- HUD wants to eliminate supportive services and transitional housing programs.
- They want things to be switched over to permanent supportive housing.
- The CoC needs to start thinking about these projects and developing a timeframe in which we're comfortable moving them toward permanent supportive housing.

### Reminders and Updates

- Those who have Exhibit 2s to prepare need to go ahead and start them.
  - Dec. 18<sup>th</sup> is the due date for all Exhibit 2s.

- Turn them in to Susan, and she will get them to the Peer Review Committee.
- All new bonus projects must be serving 100% chronically homeless, or they will be rejected.

### **Point in Time Count**

- All 3 CoCs met recently.
- Kyle has been working hard to update all of the PIT surveys.
- The training webinar has been scheduled for Jan. 9<sup>th</sup> at 2:00pm.
- The next MCoC PIT Committee meeting is scheduled for Nov. 28<sup>th</sup> from 1:00-2:00pm at Families in Transition, Family Willows.

### **Data Quality Reports**

- We are meeting both the CoC Goal and the HUD Goal in % of Homeless Persons Moving From Transitional to Permanent Housing.
- We are meeting both the CoC Goal and the HUD Goal in % of Homeless Persons Staying in Permanent Housing More Than 6 Months.
  - HUD changed their goal to 80%.
- We are meeting the HUD Goal for % of Homeless Persons Employed at Exit, and are below the CoC Goal.

### **Minutes Prepared By**

Katie Simpson

Manchester Continuum of Care Coordinator, VISTA