

# Leadership Committee Minutes

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## Date and Time

Thursday, November 8<sup>th</sup>, 2012 3:00pm-4:00pm

## Location

Federal Building, 3<sup>rd</sup> Floor, HUD Conference Room, 275 Chestnut Street, Manchester, NH

## Attendees

Dominique Rust	Katie Simpson	Susan Howland	Dave Carroll	Jocelyne
Elise Annunziata	Mary Sliney	Cathy Kuhn		Pinsonneault

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## Elections: Vacant Chair Positions

- Community Awareness Committee and Resource Development Committee Chairs are still vacant.
- What about the possibility of joining the Resource Development Committee and the Data Collection Committee?
  - We could keep them separate, having Data Collection focus on the NoFA, and Resource Development focus on other ways to gain funds for the Continuum.
- Does there need to be a Resource Development Committee?
  - Individual organizations already raise their own funds.
- Instead of changing the Bylaws and eliminating the Resource Development Committee, we will leave the Chair position vacant for now, and address the position in the future if need be.
- Community Awareness is vacant because having two people from the same organization serving as Chairs goes against the Bylaws.
  - Perhaps the Leadership members could recruit someone to serve as Community Awareness Chair.
    - It would be nice to have someone with business relationships and a background in marketing, social media, event planning, etc.
    - The Community Awareness Chair has the support of the Coordinator on the newsletter, social media, website, etc.
- The MCoC will tentatively hold a re-election for the vacant Community Awareness Chair position at the December General Assembly meeting.

## Roles of Committees: Goals

- The Chairs along with their committee members should look at their responsibilities and come up with goals for moving forward.
  - A paragraph or so describing each committee.
- We can add a Committee Goals page to the MCoC website once all of the information is collected from the committees.
- Project Homeless Connect could be added to the responsibilities of the Community Awareness Committee.

## Leadership Committee Goals

- Susan provided the members with a handout listing the current Continuum goals.
- New Goals:
  - Individuals need to get out of emergency centers within 30 days.
  - They also need to be exiting emergency centers and entering permanent housing.
  - We need to decrease recidivism.

- The Continuum needs to expand its member base.
  - Members should include representatives from businesses, hospitals, prisons, law enforcement, etc.
  - We can recruit others as pitching the MCoC as a great networking opportunity.
  - We should have a representative from DHHS and the VA.

### **Leadership Meeting Schedule**

- The Leadership Committee will meet every 2<sup>nd</sup> Thursday of the month, the week before the General Assembly meetings, from 3:00-4:00pm.
  - We will try to meet somewhere like Baked or Bridge Café instead of the HUD conference room.
  - The December meeting will not be the Thursday before General Assembly – Katie will send out a Doodle to decide on a meeting time.
- The December General Assembly meeting will be moved to the 13<sup>th</sup>, so that it does not conflict with member's holiday vacations.

### **Minutes Prepared By**

Kaitlin Simpson

Manchester Continuum of Care Coordinator, VISTA