

# Task Force Minutes

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## Date and Time

Thursday, August 16, 2012 3:00pm-4:00pm

## Location

Conference Call

## Attendees

Dominique Rust	Katie Simpson	Kyle Beaulieu	Susan Howland
Elise Annunziata	Kevin Kintner	Maureen Beauregard	

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## Meeting Business:

The task force is discussing changes to the MCoC Election Guidelines for the elections in October.

## Voting Order

- Number 8 of the MCoC Election Guidelines in Section B, Protocols, states, “Votes shall be counted and positions shall be elected in the following order: General Assembly Chair, General Assembly Vice Chair, Data Collection Chair, Resource Development Chair, Community Awareness Chair, Homeless Liaison Chair, Public Policy Chair, and Peer Review Chair.”
- Reasoning: To keep more than one representative from each organization from being elected.
- Problem: Should we allow the organization the opportunity to choose which representative they would rather have serving as a Chair?
  - This may cause delays in the election results and prevent us from moving forward.
- Will amend number 8 in Section B, Protocols, giving the organizations the chance to decide for themselves which representative they would rather have serving as Chair, should more than one from the same organization be elected.

## Voting Procedure

- Number 13 of the MCoC Election Guidelines in Section B, Protocols, states, “Each organization in attendance shall have one vote only, which shall be cast by a representative from that organization.”
- Reasoning: Bylaws state this – individuals do not get a vote, organization do.
- Problem: There is a push from HUD to involve homeless individuals in the MCoC – should homeless members have a vote?
- Will leave as is, and the Leadership Committee will revisit this rule at a later date.

## Voting Eligibility

- Number 15 of the MCoC Election Guidelines in Section B, Protocols, states, “To be eligible to vote, organizations must have had a representative attend at least one (1) of the past three (3) consecutive General Assembly meetings immediately prior to elections.”
- Reasoning: This is stated in the Bylaws – Inactive membership is lack of attendance for 3 consecutive meetings.
- Will make it clear in emails that members must have attended at least one (1) meeting (June, July, or September) prior to elections.
  - If organizations are unsure whether they are still active members, they can contact Kaitlin for confirmation.
- Problem: People may not thoroughly read their emails.
  - Solution: The Bylaws state that email is a sufficient means of communication.

- Problem: We do not currently have a list of active or inactive members.
  - Solution: Kaitlin will compile a list of active member organizations prior to elections, and only those organizations will be allowed to vote.

### **Peer Review Committee**

- Number 9 of the MCoC Election Guidelines in Section B, Protocols, states, “All elected Chairs’ terms shall begin immediately following the announcement of the new Chair positions, with the exception of the Peer Review Committee Chair. The Peer Review Chair’s responsibilities shall be deferred until after the submission date for the 2012 NOFA.”
- Reasoning: Based on the Bylaws there should be a Peer Review Committee Chair. However, the Chair will not sit on the Leadership Committee.
- Problem: Is it inappropriate for the General Assembly to elect a Chair for a committee in which it has nothing to do with – one that is an outside entity?
  - This could create bias and prevent the committee from being independent.
- Possible Solutions:
  - Should the Leadership Committee appoint a Chair for the Peer Review Committee?
    - Last year’s Chair of the Peer Review Committee was asked by the Leadership Committee to act as Chair due to his experience, knowledge, and ability to lead the others.
  - Should the Peer Review Committee elect their own Chair?
    - Then bring their decision to the Leadership Committee for final approval.
- Solution: Need to amend the Bylaws to state that the Peer Review Committee Chair will not be elected by the General Assembly.
  - Present the changes to the Bylaws at the September General Assembly meeting.

### **Minutes Prepared By**

Kaitlin Simpson

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