

Task Force Minutes

Date and Time

Thursday, July 26, 2012 2:00-4:30

Location

HUD Conference Room, St, Manchester, NH 03101

Attendees

Dominique Rust	Katie Simpson	Kyle Beaulieu	Maureen Beauregard	Susan Howland
Elise Annunziata	Kevin Kintner	Mary Sliney	Pascale Etienne	

Meeting Business:

The task force is discussing the implementation of the MCoC bylaws and MCoC elections in October

Permanent Exit Definition

- Problem:
 - The Data Collection Committee is cleaning up data trying to figure out what is hurting NOFA scores.
 - One of the MCoC monthly outcomes is focused on moving people from transitional housing to permanent housing. An issue that was brought up was how to define an exit since agencies each do it differently.
- Solution: Create MCoC definition of how to determine a permanent exit
 - “When a client exits a program and there is no defined departure date from the location they are moving to, then the stay is indefinite and thus should be listed as a permanent exit.”
- Other Actions
 - The data collection committee was going to solicit input on the definition from the MCoC and ask for a vote on it. The committee would ask that all agencies reporting to HMIS use this definition when determining a permanent exit.
- The definition was Okayed to bring forward to the MCoC and get it approved there.

How elections will work

- Voting will be done via paper ballot regardless of whether there is 1 candidate to vote for or not.
- They will be accepting nominations until a week before general assembly and will also accept nominations the day of elections
- Chairs start immediately after elections.
- The MCoC Coordinator will count the vote.

MCoC Elections Timeline

- The announcement of accepting nominations will happen as soon as possible and will send reminders until Sept.
- They will be accepting nominations until Oct 11th
- Elections will be held on the Oct 18th

Descriptions of chair responsibilities and committee duties

- There will be a chair and committee responsibilities document available on the website.



Peer Review Committee

- Susan will reach out to past peer review committee members and see if they would be willing to serve again.
- Elise and Bill will start working out a way to further develop the criteria/ guidelines used for this year's new project process.

Minutes Prepared By

Pascale Etienne

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