

Data Collection Committee Minutes

Date and Time

Thursday January 19th, 2012 11AM-12PM

Location

Federal Building, 275 Chestnut Street, Manchester, NH, 5th Floor, GSA Conference Room

Attendees

Izet Hamidovic
Kyle Beaulieu

Mark Stokes
Mary Sliney

Pascale Etienne
Susan Howland

Tommy Lemoine

Organizations to get involved

- Want to get someone involved from Child and Family services who would know about all their programs. Maybe Cathy should talk to Ed Orłowski

MCoC Monthly Outcomes and HMIS Updates

- Donna did not work on the monthly outcomes because she was working on AHAR

CoC Intake Forms

- Problem: what we have on this intake currently has both the minimum and program entry information on it instead of what HUD Wants
 - The only thing it doesn't have is military information. It asks the basic question whether a person served in the military.
- Need to create a mechanism on the form where we can figure out/ track outcomes of referrals.
- Looking to create a street outreach intake form
 - It would include how many times an outreach worker sees the same person.
- The committee needs to get the face sheet from Donna in HMIS on what Outreach workers collect.
 - HMIS requirements for outreach are different but need to see how different it is.
- They'll publish new HMIS rules and data element that will change what the elements are on the universal intake form. Question is do we need something like this ?
- HUD wants to eventually have a universal entry point in the community.
- Goal for right now is to get a commonality in our intake process.
- We need to figure out who is using the MCoC intake forms. Get the agencies that are using it to have a representative come to this committee so that they stay current on new HUD requirements.
- Someone will email the committee the updated MCoC intake form. We can still make this form available and let agency representative know that we'll email you as it changes.

Backdating in HMIS

- Reminder to backdate information into HMIS

Minutes Prepared By

Pascale Etienne

Manchester Continuum of Care Coordinator, VISTA