

Data Collection Committee Minutes

Date and Time

Thursday September 15th 2011 from 11AM-12PM

Location

Federal Building, 275 Chestnut Street, Manchester, NH, 5th Floor, GSA Conference Room

Attendees

Cathy Kuhn	Mark Stokes	Susan Howland	Pascale
Izet Hamidovic	Donna Curley	Tommy Lemoine	Etienne
Kyle Beaulieu	Mary Sliney	Kelly Sennott	

Voting on Minutes

- **Voice vote. Approved.**

Monthly Outcomes

- 1st outcome – exceeding both HUD & MCoC
- 2nd outcome – under HUD and under MCoC
- 3rd outcome – exceeding HUD but under MCoC

2011 SuperNOFA

- 2011 SuperNOFA is out
- At the MCoC general assembly meeting this committee is asking for agencies to send their APR's to this committee so that they can start pulling the data together.

HMIS Updates

- Introduced to new VISTA – Kelly
- 4.0 Refresher training Monday October 17 in Nashua
- Will be a transition from 4.0 to 5.0 trying to keep people updated for this new release
 - The projected release timeline is summer 2012.
 - Don't want to train people too far in advance so looking at July for training and August for launch.
 - Agencies will want to run their APR's in 4.0 then switch in August.
 - System requirements: broadband connection
 - Trying to update people as early as possible to plan for adjustments in their budgets.
 - Smaller agencies may have some issues in adjusting.

HMIS Newsletter

- Started a new monthly newsletter that will be managed by the new VISTA.
- It will alert people to what's going on in the background.
- The newsletter will communicate the transition from 4.0 to 5.0.

Discussion with Kathleen Freeman regarding the use of data in decision making

- Her presentation was a series of questions for her own data collection
 - Questions asked ex: Why are you making changes to performance measures?
 - How do you know what changes to make?



- How do use data to make decisions?
- What are the kinds of information and reports that you are bringing to the group?
- What did you change because of data?
- What made you look at the data in that sort of decision making?
- She asked to see Manchester’s plan to end homelessness.She was referred to various websites.
- She’ll be contacting Cathy for follow up.

Minutes Prepared By

Pascale Etienne

Manchester Continuum of Care, VISTA