

# Homeless Liaison Minutes

---

## **Date and Time**

Thursday, September 24, 2015, from 2:00 pm to 3:00 pm

## **Location**

The Bridge Café, 1117 Elm St, Manchester, NH

## **Attendees**

Cathy Kuhn, Mark Stokes, Nicole Clark, Kevin Kintner, Keith Howard, Mary Sliney, Craig Chevalier,

---

## **2:05 Meeting Begins**

### **2:05 NOFA information**

- I. Cathy started the meeting by going over the NOFA scoring tool. Mark gave a brief overview of how the scoring tool works, explaining that the tool goes over target populations, those served, capacity, etc.
- II. This year, there will be more money going into Tier 2 projects, around \$190,000.
- III. Mark scheduled a meeting for next Thursday, October 1<sup>st</sup>, at 1pm, the Family Willows at 161 S. Beech Street. This meeting will discuss a preliminary scoring, ranking, and review of projects. Anyone is invited, even people from organizations not funded by the CoC.
- IV. Keith asked what the distribution was between the different projects. Mark explained that while there was a clear difference between the top and bottom ranked projects, some of the projects in the middle would have very little difference, which might be a problem when it comes to those on the border of being Tier 1/Tier 2 projects.
- V. At this point, Mark brought up the bonus \$190,000. The committee agreed that they needed to get a sense of who was applying for the project. If only one agency applies, there would be no need to form a Peer Review Committee, but if multiple agencies apply, there will be a need.
- VI. There was some discussion around who would be invited to be on the Peer Review Committee and what else was needed to move forward. Mark mentioned that there would be a need for a policy/procedure for ranking projects and another for rejecting projects.

### **2:20 Harbor Homes clarification**

- I. The committee discussed the recent confusion concerning Harbor Homes and Liberty House. There was discussion about whether a reallocation of this money would open the funds up to the entire Continuum.
- II. The confusion comes from the fact that money flows through Harbor Homes to Liberty House. Liberty House is planning on withdrawing from its federal funding, meaning that there would be \$40,000 is available for reallocation.
- III. Committee concluded that a proposal by Harbor Homes will strengthen the continuum by adding chronically homeless units to the HIC.

### **2:30 Elections- Chair position**

- I. The committee discussed the recently opened chair position. There is a need to recruit a new person for the positions, as nominations have been slow coming in.



- II. The committee mentioned these possible agencies/persons to reach out to: Child Family Services, Healthcare for Homeless, Path, Ashley Taylor and Robert Mottola from the VA Medical Center, the Manchester Housing Authority, the Mental Health Center for Greater Manchester area, Southern NH Services, Serenity Place, and Goodwill.
- III. There was a new person from the Planning Department in the City of Manchester at the last general assembly meeting. The committee decided to invite her to the committee, as it would be good to have a city connection, especially in terms of the NOFA.

**2:55 Meeting Concludes**

**Minutes Prepared By**

Nicole Clark

Manchester Continuum of Care Coordinator, VISTA