

Data Collection Minutes

Date and Time

Tuesday, October 15th, 2015, from 11:00 am to 12:00 pm

Location

Manchester Community Resource Center, 434 Lake Ave, 4th floor, Manchester, NH 03103

Attendees

Cathy Kuhn, Mark Stokes, Nicole Clark, Rich Doyle, Keith Howard, Izet Hamidovic

11:00 Meeting begins

Policy and Procedure

- I. Decision was made by committee to send the policies and procedures to the general continuum, with allowance for suggestions, but Leadership committee will vote to approve. Cathy agreed to make announcement at the General Assembly meeting.
- II. The Way Home is looking for 2 Chronically Homeless Vets.

Coordinated Entry

- I. Cathy reminded the committee members of the workshop coming up on October 21, 2015.
- II. Rich mentioned that he was curious about how the Coordinated Entry would work over the different CoCs, especially since they're all doing CE differently. Hopefully, the workshop will help clear up this confusion.

HMIS

- I. Cathy reminded the committee that mandatory HMIS training coming up on November 3rd.
- II. Rich agreed to take over HMIS scoring for Liberty House's 10 beds so that the CoC doesn't lose capacity.

NOFA

- I. Mark needs the APRs from The Way Home and Harbor Homes Outreach.
- II. Remember to have leveraging letters attached.
- III. Mark mentioned to committee that there were some errors with the scoring tool. He mentioned making a change to the first question under Housing Outcomes, adding the word 'increased' to the employment outcome question. Committee approved change. Updated NOFA scoring tool will be put up on the website.

HUD Veterans Homelessness Report

- I. HUD is requiring data. Mark sent out an email to CoC, but is looking for help on filling out report as there are some questions he wouldn't know how to answer.
- II. Rich pointed out that while we could get the numbers for October, the CoC would have to estimate the numbers for November and December.
- III. The committee held a discussion on how to reach out to homeless vets and how to identify those that haven't been identified yet.
- IV. Nicole agreed to send out Doodle to get the relevant people together to fill out this mandate.



11:45 Meeting Concludes

Minutes Prepared By

Nicole Clark

Manchester Continuum of Care Coordinator, VISTA