

## **Data Collection Minutes**

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### **Date and Time**

Thursday, January 21<sup>st</sup>, 2016, from 11:00 am to 12:00 pm

### **Location**

Manchester Community Resource Center, 434 Lake Ave, 4<sup>th</sup> floor, Manchester, NH 03103

### **Attendees**

Cathy Kuhn, Mark Stokes, Nicole Clark, Rich Doyle, Keith Howard, Erin Kelly, Matt Bouchie

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### **11:00 Meeting begins**

#### **Unsheltered Point in Time Count**

- I. We have 21 volunteers currently signed up to do the unsheltered count.
- II. These volunteers will be broken into six groups, headed by: Mark, Kyle Beaulieu, Robert Mottola, Jake Hull, Matt, and Mary Chevalier.
- III. Matt and Jake Hull have agreed to do a pre-count.
  - a. Potentially with the help of VA outreach workers, they will visit the camps on the day before the count and then again on the day of the count.
  - b. Matt mentioned that they might not be able to get all the names, YOB, etc. Mark thought that was okay, that we really just are trying to capture as much data as possible.
  - c. Erin mentioned that there are youth living in abandoned buildings right now. As Cathy pointed out, we can count them based on evidence around the buildings, but we are not allowed to enter these buildings for safety purposes.
- IV. Mark and Nicole have been working on getting “complete coverage” of the city this year, meaning that more parts of the city will be covered than ever, in an attempt to survey the entire city.
  - a. 6 Walking Routes- Inner city and will be conducted first
  - b. 6 Driving Routes- Outer edges of the city and parking lots, conducted after walking routes are done.
  - c. Complete coverage will look better in terms of funding because it shows we’ve gone everywhere and presumably, have more accurate data.
- V. NHPR has a person who wants to accompany a team the night of the count. Potential problem is that he wants a route where he would be guaranteed to see a homeless person and potentially interview them.
  - a. Erin mentioned the possibility of this person doing the interview at a different time, but suggestion had already been made and was not accepted.
  - b. Some concern was made about violating the trust/safety of those surveyed. While we encourage positive community awareness, we do not wish to disclose the location of those living on the streets.
- VI. Deadline for the PIT sheltered surveys will be February 5<sup>th</sup>, 2016.

#### **Other Business**

- I. All AHAR shells got accepted by HUD, despite some data quality issues, which means that we have good statewide data quality. This will be good for our scoring.
- II. The MCoC will be having a Coordinated Entry workshop on Thursday, January 28<sup>th</sup>.



**11:45 Meeting Concludes**

**Minutes Prepared By**

Nicole Clark

Manchester Continuum of Care Coordinator, VISTA