

Data Collection Minutes

Date and Time

Tuesday, September 17th, 2015, from 11:00 am to 12:00 pm

Location

Manchester Community Resource Center, 434 Lake Ave, 4th floor, Manchester, NH 03103

Attendees

Cathy Kuhn, Mark Stokes, Nicole Clark, Rich Doyle, Tyler Glodt, Robert Mottola, Emily Reisine

11:00 Meeting begins

- I. Coordinated Entry workshop rescheduled to be on October 21st.

11:05 Mark- AHAR update

- I. Tony needs info for AHAR to bring to Congress
- II. Final is due in January, but please try to submit early rather than last minute.

11:10 Policy and Procedures

- I. Mark introduced to the group the new policy and procedure manuals. The intent for this meeting was to vet them in this group, then approve them at the larger General Assembly meeting later on.
- II. First policy gone over was the Permanent Supportive Housing manual.
 - a. Robert had some questions about what constituted a severe need by the guidelines. Mark explained that some parts of the manual were deliberately vague to be the most useful.
 - b. There was also some discussion over how to define a vulnerable group. Mark mentioned that he and Nicole had been reviewing the Vulnerability Assessment Tool (VAT) in comparison to the VI-SPDAT and had found that the VI-SPDAT (currently in use) ranked lowest in an article comparing vulnerability tools.
- III. The next policy brought up was the Rapid Rehousing (RRH) policy, which was adapted from the Emergency Solutions Grant (ESG) policy sent out by HUD.
 - a. Decision was made that Mary Sliney would be best able to tell the committee if this policy should be different from ESG because the majority of the committee members agreed that CoC funding should be different enough to warrant the change.
 - b. Cathy pointed out that some sections needed to be made more flexible to best serve our population.
 - c. Rich also mentioned that the requirement for spending caps of \$3000 was a city number, taken from a state number, and should be changed.
- IV. The next policy passed around was the Housing First policy manual.
 - a. Mark introduced this document, citing the Housing First guidelines as its model.
 - b. Rich had a question about what constituted minor criminal convictions, but Mark said that the vague wording was taken verbatim from the original guidelines. Cathy felt that this might be a way to allow agencies to have some judgement.
 - c. There were questions about section III.b.i, as the wording was conflictual (“permanent” vs “time limited basis”). Nicole agreed to review the original document and make changes.

- V. The Transitional Housing policy was taken from the guidelines in the 2015 Opening Doors directive. Rob asked why they didn't have veterans listed, but Mark said they were more appropriate for RRH and PSH
- VI. ESG policy manual tabled for this meeting.
- VII. Safe Haven policy manual was the last to be reviewed.
 - a. Mark introduced this policy as basically a copy of PSH policy.
 - b. As Rich would be the best equipped to look at the Safe Haven beds, he agreed to look it over himself.

11:55 New Business

- I. The committee agreed that following the review and necessary changes, they would look at the policies again at the next Data Collection meeting, which will be held on Thursday, October 15th.
- II. Robert brought up the Stand Down meeting in Nashua and the push to enroll homeless veterans that would be taking place there.

12:00 Meeting Concludes

Minutes Prepared By

Nicole Clark

Manchester Continuum of Care Coordinator, VISTA