

Committee Minutes

Date and Time

January 24th 2011 12PM-1PM

Location

Homeless Service Center, 140 Central St, Manchester, NH

Attendees

David Carroll	Izet Hamidovic	Bernie Bluhm
Kyle Beaulieu	Jocelyne Pinsonneault	Shane Fisher

Meeting with Bernie Bluhm – NH Homeless Needs Assessment

- Two schools are involved.
 - St A's
 - Lead Professor.
 - Thomas Cisco.
 - Covered: CFS, FIT, Liberty house, Helping Hands, TWH.
 - UNH Manchester
 - Lead Professor.
 - Trace Metto.
 - Covered New Horizon's, Angie's, Other Shelters, and hopefully doing the Homeless Service Center this year.
- Check to make sure that all the housing and emergency shelter programs are covered (that are not PSH).
- 10 colleges involved, 80 students involved as interviewing teams.
- Bernie provides training.
 - Hour and a half training.
 - Provides information about the condition of homelessness.
 - Information on access to basic services.
 - Definitions.
 - How to deal with various situations.
 - If someone is sick, wants specific service, etc.
 - Concrete times so that Professors can put in syllabi.
 - Time is 5:30-7PM.
 - More Daylight.
 - After spring Break.
- Year 1, pilot, had 92 surveys.
- Last year, 231 surveys.
- Should translators be readily available?
 - Asking students: if students are comfortably Spanish bilingual.

How Does the Survey Work?

- Not a random selection, so it needs to build validity other ways.
- Have the same training, questions in the same way, same confidential and safety protocol, etc.
- Want to have a survey that can be electronically scanned.
- Making sure the surveys are done in the same way and staying consistent to ensure validity.



- Wanted to remove the assumption that the person being surveyed knew every service that was available, so they are informed about them all in questions that ask about services.
- The survey has “staircase” questions.
- Average time to complete a survey is 15 minutes.

Target Period

- Last two weeks of March – First Two weeks of April

Action Items

- The Liaison Committee and Kyle offered to be point-of-contacts for Manchester during the count, for the professors and the students. Can help mitigate the issue of having an agency being contacted by someone they are not familiar with.

Minutes Prepared By

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