

Committee Minutes

Date and Time

Thursday January 20th 2011 from 11AM-12PM

Location

Federal Building on 275 Chestnut Street, Manchester, NH, on the 3rd Floor in the HUD Conference Room

Attendees

| | | | |
|---------------|---------------|--------------|----------------|
| Cathy Kuhn | Shane Fisher | Mark Stokes | Izet Hamidovic |
| Kyle Beaulieu | Susan Howland | Donna Curley | |

Annual Homeless Assessment Report

- Submitted 3 out of 6 shells.
- Issue was not flagged as a data quality issue.
- Some children and infants have duplicated records HMIS.
 - I.e. when you enter a mother with her reunited child, child is added as an individual, thus duplicating their record.
- Possibly closing the mother's record and reopening with child?
 - Might show false data of the mother not moving out of transitional to PSH.
- Donna has been in contact with Myles to contact Bowman to try and resolve the duplication problems.
- Looking to increase resource capacity for HMIS.
 - Possibly getting a VISTA?
 - Looking at other programs.
- Emphasizing that the accuracy of the HIC affects other things, such as AHAR.
- Making sure more data quality checks are done this year so that we can submit all shells for the next AHAR.

Point-in-Time Count

- Electronic survey.
 - Permanent supportive housing providers do not need to enter their client's information into the excel sheet because their clients are not homeless.
 - Kyle will email PSH providers to clarify this point.
- Add Myles to PIT state emails.

Action Items

- Kyle Beaulieu.
 - Will email PSH providers to clarify they do not need to enter their clients' information into the excel sheets because they are not homeless.
- Will look at the homeless needs assessment trend data next time.

Minutes Prepared By

Kyle Beaulieu, VISTA
MCoC Coordinator