

# Data Collection Committee Minutes

---

## Date and Time

Thursday April 21<sup>st</sup> 2011 from 11AM-12PM

## Location

Federal Building, 275 Chestnut Street, Manchester, NH, 3<sup>rd</sup> Floor, HUD Conference Room

## Attendees

Cathy Kuhn

Kyle Beaulieu

Shane Fisher

Donna Curley

Mark Stokes

Susan Howland

---

## Housing Inventory Chart

- Check family underutilization rates for physical beds occupied versus units occupied
- Beds for households with children must be at least **twice** the units listed
  - i.e. CFS Transitional Living Program needs to be corrected
- Manchester Community Program needs to be taken off
- Helping Hands Outreach Center
  - Need to check whether for HHOC they serve **only veterans**, as currently indicated on the chart
- Angie's Place
  - Double check that they have 17 beds and change the name to "Angie's"

## Business for Next Time

- Updated on summer PIT Count efforts
- Winter PIT Brief – final check
- Combined HNA's analysis

## Minutes Prepared By

Kyle Beaulieu, VISTA  
MCoC Coordinator